

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

Classified Computation of Work Days for 2026-2027

365 = days in one year

104 = weekend days

365 - 104 = 261 work days per year (wd/y)

1 unpaid day designated as December 23, 2026 due to work year exceeding contract days

260 contract days

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| <p><u>12 Month Classified Employee</u> 260 contract days per year - 15 holidays = 245 work days · Unpaid day designated as December 23, 2026 · Pay Schedule is 12 checks over 12 months</p> | <p>Maintenance, Grounds, Custodians, Utility Bus Driver, Transportation Specialist (MOT) Admin. Specialist (MOT), Mechanic Acct. Clerk III (DO), Confidential (DO)</p> |
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| <p><u>11.5 Month Classified Employee</u> 250 contract days per year - 15 holidays = 235 work days · Unpaid day designated as December 23, 2026 · October Break are non-work days · Spring Break are non-work days · Pay Schedule is 12 checks over 12 months</p> | <p>Admin. Assist. IV (ADE) Clerk III (ADE)</p> |
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| <p><u>11 Month Classified Employee</u> 11 months x 21.67 wd/m = 238 wd/y - 13 holidays = 225 work days · Vacation time can be used during Winter, February, October & Spring Breaks · Pay Schedule is 12 equal checks July through June · Unpaid day designated as December 23, 2026 · Start July 14, 2026 - Last day June 11, 2027</p> | <p>Admin. Assist. IV (HS) Admin. Assist. III (HS) Admin. Assist. II Counseling (HS) Library Media Tech. III (HS) Clerk III (HS), Account Clerk I (HS)</p> |
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| <p><u>10.75 Month Classified Employee</u> 10.75 months x 21.67 wd/m = 233 wd/y - 13 holidays = 220 work days · October Break are non-work days · Pay Schedule is 12 equal checks July through June · Unpaid day designated as December 23, 2026 · Start July 14, 2026 - Last day June 11, 2027</p> | <p>Office Manager (FG, RHD) Admin. Assist. IV (MS)</p> |
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| <p><u>10.5 Month Classified Employee</u> 10.5 months x 21.67 wd/m = 228 wd/y - 13 holidays = 215 work days · October Break are non-work days · Pay Schedule is 12 equal checks July through June · Unpaid day designated as December 23, 2026 · Start July 14, 2026 - Last day June 4, 2027</p> | <p>Personnel Specialist (HR) Admin. Specialist (Sped, Curriculum) Admin. Assist. II (CHS) Admin. Assist. II CTE (HS) Clerk III (MS) Career Tech. (HS), IT Technician (ADE)</p> |
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| <p><u>10 Month Classified Employee</u> 10 months x 21.67 wd/m = 217 wd/y - 13 holidays = 204 work days · October Break = non-working days · Pay Schedule = 12 equal checks July through June · Unpaid day designated as December 23, 2026 · Start July 29, 2026 - Last day June 4, 2027</p> | <p>Recreation Coord. Recreation Leader IT Technician (HS, MS, RHD, FGE)</p> |
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| <p><u>190 Day Classified Employee</u> · All Breaks Off - Work student days + 5 days before school + 5 after school · Pay Schedule is 12 equal checks July through June · Start July 29, 2026 - Last day June 7, 2027</p> | <p>Clerk III (RHD, FGE)</p> |
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| <p><u>185 Day Classified Employee</u> · All Breaks Off ~ Work student days + 5 days before school or after school · Pay Schedule is 11 equal checks August through June (see payroll to sign up for 12 month deferred Pay)</p> | <p>Library Media Tech. II (MS, RHD, FGE)</p> |

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|---|---|
| · Start August 3, 2026 - Last day June 3, 2027 | |
| 180 Day Classified Employee | Instructional Assist., Voc. Assist., Noon Duty Campus Supervisor, Para., Recreation Attend. Healthcare Assist., Crossing Guard Food Service, Admin. Assist. (FS) |
| · All Breaks Off ~ Work student days ONLY | |
| · Pay Schedule is 10 equal checks August through May (see payroll to sign up for 12 month deferred Pay) | |
| · Start August 5, 2026 - Last day May 28, 2027 | |

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| Classified Computation of Work Days for 2026-2027 for those who follow the Adult Education Calendars | |
| PACIFIC GROVE ADULT EDUCATION CALENDARS | |
| Pacific Grove Adult School | |
| · All Breaks Off ~ Work student days | Adults with Disabilities Instructional Assistants Career Technician |
| · Pay Schedule is 12 equal checks July through June | |
| · Unpaid day designated as December 23, 2026 | |
| · Start July 6, 2026 - Last day June 12, 2027 | |
| PGAE Child Development Center | |
| · All Breaks Off ~ Work student days and Professional Development days | CDC Instructional Assistants |
| · Pay Schedule is 12 equal checks July through June | |
| · Unpaid day designated as December 23, 2026 | |
| · Start July 6, 2026 - Last day June 9, 2027 | |

Pacific Grove Unified School District - 2026-2027

| 12 Month Calendar | | | | | | Date | Event | |
|-------------------|----|----|----|----|----|-------------|--|----|
| | M | T | W | TH | F | | | |
| July 2026 | | | 1 | 2 | 3 | 7/3 | Observance of 4th of July | |
| | 6 | 7 | 8 | 9 | 10 | | | |
| | 13 | 14 | 15 | 16 | 17 | | | |
| | 20 | 21 | 22 | 23 | 24 | 7/30 | New Hire Orientation | |
| | 27 | 28 | 29 | 30 | 31 | 7/31 | Welcome Back Breakfast | 22 |
| Aug 2026 | 3 | 4 | 5 | 6 | 7 | 8/3 | Professional Development Day (Non Student Day) | |
| | 10 | 11 | 12 | 13 | 14 | 8/4 | Teacher Prep day (Non Student Day) | |
| | 17 | 18 | 19 | 20 | 21 | 8/5 | First day of School | |
| | 24 | 25 | 26 | 27 | 28 | | | 21 |
| | 31 | 1 | 2 | 3 | 4 | 9/7 | Labor Day Holiday | |
| Sept 2026 | 7 | 8 | 9 | 10 | 11 | | | |
| | 14 | 15 | 16 | 17 | 18 | | | |
| | 21 | 22 | 23 | 24 | 25 | | | 21 |
| | 28 | 29 | 30 | 1 | 2 | | | |
| Oct 2026 | 5 | 6 | 7 | 8 | 9 | 10/3 | Butterfly Parade | |
| | 12 | 13 | 14 | 15 | 16 | 10/9 | End of 1st Quarter (47 days) | |
| | 19 | 20 | 21 | 22 | 23 | 10/9 | Minimum Day for Students and Classified Staff | |
| | 26 | 27 | 28 | 29 | 30 | 10/12-10/16 | Fall Break | 22 |
| Nov 2026 | 2 | 3 | 4 | 5 | 6 | | | |
| | 9 | 10 | 11 | 12 | 13 | 11/11 | Veterans Day Holiday | |
| | 16 | 17 | 18 | 19 | 20 | 11/26 | Thanksgiving Holiday | |
| | 23 | 24 | 25 | 26 | 27 | 11/25-11/27 | Thanksgiving Holiday Break | 18 |
| | 30 | 1 | 2 | 3 | 4 | | | |
| Dec 2026 | 7 | 8 | 9 | 10 | 11 | 12/18 | End of 2nd Quarter (41 days) | |
| | 14 | 15 | 16 | 17 | 18 | 12/18 | End of 1st Semester (88 days) | |
| | 21 | 22 | 23 | 24 | 25 | 12/18 | Minimum Day for Students and Classified Staff | |
| | 28 | 29 | 30 | 31 | 1 | 12/21-1/1 | Winter Break | 19 |
| Jan 2027 | 4 | 5 | 6 | 7 | 8 | 12/23 | Non work day | |
| | 11 | 12 | 13 | 14 | 15 | 1/4 | Teacher Prep Day (Non Student Day) | |
| | 18 | 19 | 20 | 21 | 22 | | | |
| | 25 | 26 | 27 | 28 | 29 | 1/18 | Dr. Martin Luther King Jr. Holiday | 19 |
| | 31 | 1 | 2 | 3 | 4 | | | |
| Feb 2027 | 8 | 9 | 10 | 11 | 12 | | | |
| | 15 | 16 | 17 | 18 | 19 | 2/15-2/19 | Presidents' Break | |
| | 22 | 23 | 24 | 25 | 26 | | | 17 |
| | 29 | 30 | 31 | 1 | 2 | | | |
| March 2027 | 1 | 2 | 3 | 4 | 5 | | | |
| | 8 | 9 | 10 | 11 | 12 | 3/12 | End of 3rd Quarter (43 days) | |
| | 15 | 16 | 17 | 18 | 19 | 3/15 | Professional Development Day (Non Student Day) | |
| | 22 | 23 | 24 | 25 | 26 | | | 23 |
| April 2027 | 29 | 30 | 31 | 1 | 2 | | | |
| | 5 | 6 | 7 | 8 | 9 | | | |
| | 12 | 13 | 14 | 15 | 16 | 4/12-4/16 | Spring Break | |
| | 19 | 20 | 21 | 22 | 23 | | | 22 |
| May 2027 | 26 | 27 | 28 | 29 | 30 | | | |
| | 3 | 4 | 5 | 6 | 7 | 5/28 | Minimum Day for Students and Classified Staff | |
| | 10 | 11 | 12 | 13 | 14 | 5/28 | End of 4nd Quarter (49 days) | |
| | 17 | 18 | 19 | 20 | 21 | 5/28 | End of 2nd Semester (92 days) | |
| | 24 | 25 | 26 | 27 | 28 | 5/28 | Last Day of School | 20 |
| June 2027 | 31 | 1 | 2 | 3 | 4 | 5/31 | Memorial Day | |
| | 7 | 8 | 9 | 10 | 11 | | | |
| | 14 | 15 | 16 | 17 | 18 | 6/18 | Juneteenth Holiday | |
| | 21 | 22 | 23 | 24 | 25 | | | 21 |

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| <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p> First Day/Last Day of School</p> <p> Professional Development Day/Teacher Prep Day</p> <p> Welcome</p> <p> Minimum Day for Classified Staff (4 total)</p> </div> <div style="width: 45%;"> <p> Breaks</p> <p> Holiday (11 total)</p> <p> Local Holiday (4 total)</p> <p> Non Work Day (261 work year)</p> </div> </div> |
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185 Work Days - Current Teachers

186 Work Days - New Teachers

Work Days 245